



UCC APPEALS BOARD
TOWNSHIP OF MARSHALL
525 PLEASANT HILL ROAD
SUITE 100
WEXFORD, PA 15090

UCC APPEALS BOARD APPLICATION

DO NOT WRITE IN THIS SPACE. OFFICIAL USE ONLY.

Date Received: _____

Filing Fee: *See below

Fee Received By: _____

Appeal No. _____

Hearing Date: _____

Deadline: Last Monday of the month prior to the month in which the appeal is to be heard.

***Fees:**

Appeal/Application:

\$300 application fee

\$500 deposit

From the Deposit referenced above shall be deducted any fees accruing for certified mailings, advertising costs and any other expenditures related to the application/hearing. The applicant and the Township shall share fees for the Stenographer equally, with the applicant's portion deducted from the Deposit.

Applicant Name: _____

Phone: _____ **E-Mail:** _____

Mailing Address: _____

Owner of Property: _____

Phone: _____ **E-Mail:** _____

Mailing Address: _____

Identification of property involved in the application:

Street Address: _____

Plan Name: _____ Lot No.: _____

Lot/Block: _____ Zoning District: _____

What is the applicant's interest in the premises affected?

Indicate type of application:

In accordance with the Pennsylvania Construction Code Act, 35 P.S. §7210.101, et. seq.:

- () **Appeal of Building Code Official Decision.** (Complete Worksheet).
- () **Request for Variance.** (Complete Worksheet).
- () **Request for Extension of Time.** (Complete Worksheet).

Filing Requirements:

- * **Completed application and appropriate work sheets**
- * **\$800.00 Processing Fee/Deposit per form.**
- * **Five sets of drawings, including floor plans, drawn to a minimum scale of 1/8 inch = 1 ft. and on a minimum paper size of 15 in x 24 in.**

List the names and addresses of the all property owners whose property adjoins or is across a public road from the property involved in this appeal. The addresses must be as shown by the latest assessment roll of the County of Allegheny (Room 107, Mezzanine Floor, County Office Building, Ross Street, Pittsburgh, Pennsylvania 15219). **Attach aerial map showing all adjoining property owners, which can be found at <http://www2.county.allegheny.pa.us/RealEstate/Search.aspx>**

Properties	Name and Street Address	Tax Bill Mailing Address from Allegheny County Real Estate Website
At Left Side		
At Right Side		
At Rear		
At Front		
Across Street		
Other		

Processing Fee/Deposit:

A check payable to Marshall Township in the amount of eight hundred dollars (\$800.00) must accompany each application. (Reference Fee Schedule or see above for breakdown).

I hereby certify that all of the above statements and the statements contained in any papers or plans submitted herewith are true to the best of my knowledge and belief.

Print Name: _____

Signature: _____ Date: _____

Owner's signature authorizing applicant to request a variance (if owner differs from applicant).

Print Name: _____

Signature: _____ Date: _____

THE APPLICANT IS RESPONSIBLE FOR FILING A COMPLETE AND ACCURATE APPLICATION